


**Activity: Recharging of Portable Fire Extinguishers**

<b>Assessors Name:</b>	Chris Ogden	5. <i>Extreme</i>	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
<b>Assessors Signature:</b>	Chris Ogden	4. <i>Major</i>	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
<b>Assessment Date:</b>	14/03/16	3. <i>Minor</i>	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
<b>Contract Title:</b>	Various client premises throughout the UK	2. <i>Limited</i>	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
<b>EFFECTED PERSONS:</b>		1. <i>Trivial</i>	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
Visitors			1. <i>Unlikely</i>	2. <i>Rarely</i>	3. <i>Occasional</i>	4. <i>Frequent</i>	5. <i>Inevitable</i>
Employees	<input checked="" type="checkbox"/>		<b>RATING</b>		<b>REVIEW PERIOD:</b> 2 Years		
Contractors			<b>HIGH RISK</b>		Intolerable - Do not start work		
Others (specify)	<input checked="" type="checkbox"/>		<b>MED RISK</b>		Tolerable - Reduce ALARP. Review annually/change.		
			<b>LOW RISK</b>		Tolerable - Monitor. Review annually/change.		

No.	Hazard/Aspect Hazardous Event	H&S Consequence Environmental Impact	Pre-control Rating			Control Measures to be Employed	Final Risk Rating		
			L	S	Risk		L	S	Risk
1	Environmental issues	Site-specific issues	3	3	9	On arrival at clients site, report to reception and undergo any relevant site inductions. Observe all site safety rules (including the wearing of PPE).	1	3	3
2	Travelling between sites	Potential for break-downs or road traffic accident.	3	4	12	Company vehicles must only be driven by authorised employees that carry a full, in-date UK driving license. Company vehicles to be maintained in accordance with manufacturers recommendations, and MOT tested (where applicable). Company vehicles to carry a well stocked first aid kit.	1	4	4



<b>3</b>	Lone working	Emergency situations such as medical emergencies or physical assault.	2	4	8	<p>Head office to be aware of daily work schedule. Where possible maintain regular contact with the office.</p> <p>Ensure a mobile phone is carried by all mobile technicians, and a small supply of loose change for public telephone use is kept for emergencies.</p> <p>Drivers should also carry a torch, sturdy footwear and a warm (preferably waterproof) coat in the vehicle.</p> <p>The office should be made of any medical conditions that may affect your safety whilst carrying out your job.</p>	1	4	4
<b>4</b>	Extinguisher recharging	Use of hand tools	3	2	6	<p>Work activity to be carried out by a trained a competent technician (BAFE accredited).</p> <p>Procedures to be based upon the requirements of BS5306 part 3:2009</p> <p>Hand tools to be kept well maintained.</p> <p>All technicians to be subject of passing supervision and periodic audit.</p>	1	2	2
<b>5</b>		Discharging of extinguisher (release of pressurised substances)	3	3	9	<p>Work activity to be carried out by a trained a competent technician (BAFE accredited).</p> <p>Safety glasses and FFP2 (or better) mask to be worn in addition to usual PPE.</p> <p>Extinguisher media to be recycled/disposed of according to company procedure.</p> <p>CO2 extinguishers not to be discharged at clients premises.</p> <p>Some of the extinguisher media may, in certain circumstances harm health. The technician must refer to the appropriate COSHH assessment and strictly follow the controls suggested.</p>	1	3	3
<b>6</b>		Refilling and repressurising of extinguisher (pressurised gas and potentially harmful substances)	3	3	9	<p>Work activity to be carried out by a trained a competent technician (BAFE accredited).</p> <p>Safety glasses and FFP2 (or better) mask to be worn in addition to usual PPE.</p> <p>Some of the extinguisher media may, in certain circumstances harm health. The technician must refer to the appropriate COSHH assessment and strictly follow the controls suggested.</p> <p>Note: The pressurised gas used is not flammable.</p>	1	3	3
			<b>L</b>	<b>S</b>	<b>R</b>		<b>L</b>	<b>S</b>	<b>R</b>