



Introduction

The health, safety and welfare of employees and others is of prime importance to Chase Fire Protection and is essential to the efficient operation of its undertaking.

The only acceptable standard of health and safety, and for welfare facilities will be full and proper compliance with the requirements of legislation. Where it is possible and sensible to do so, the company will exceed the minimum requirements of the legislation.

Chase Fire Protection expects employees to conform to this policy and comply with the relevant sections of the Health and Safety at Work Act 1974, and to exercise all reasonable care for their own health and safety and that of others who may be affected by their acts or omissions.

Companies with which we contract or sub-contract are expected to have a similar high standard.

Enquires relating to the Chase Fire Protection Policy should be addressed to:-

Chase Fire Protection
Chandos Pole Street
Derby
DE22 3BJ

Telephone (01332) 366721

Issue Record

Issue Number	Amendment	Date of Amendment
1	First Issue in current format	17/07/13
2	Policy review: Updated arrangements for: Accident reporting & investigation	17/07/14



Health & Safety Policy Statement

Chase Fire Protection will comply with all of its legal duties in pursuance of providing safe and healthy working conditions for all employees and will take positive action to ensure that as far as is reasonably practicable, other contractors, occupiers of buildings, or the public are not adversely affected by our works.

The company will;-

- co-operate with all those with an interest in health and safety, other employers, clients, designers, sub-contractors and the enforcing authorities.
- provide sufficient resources, including financial support for the full implementation of the policy.
- ensure that all employees are competent to carry out the duties asked of them, and will provide all information, instruction, supervision and necessary training.
- ensure all employees are consulted on matters of health and safety and will encourage positive employee participation.
- ensure that all plant and equipment owned, used or hired is safe to use and properly maintained.
- ensure that all equipment, materials and substances used are stored, handled and used properly.
- ensure that accident and ill health prevention is provided the highest priority, commensurate with business objectives, within all company operations.

This policy will be kept up to date and will be amended to suit any changes in the size and nature of the company's activities, work practices or legislation. In support of this intent, the policy will be reviewed annually.

Nicholas Heap has overall responsibility for health, safety and welfare matters and will monitor and operate this policy, and will support all those who endeavor to carry it out.

Signed

A handwritten signature in black ink, appearing to read "Nicholas Heap", written over a large, light-colored oval shape.

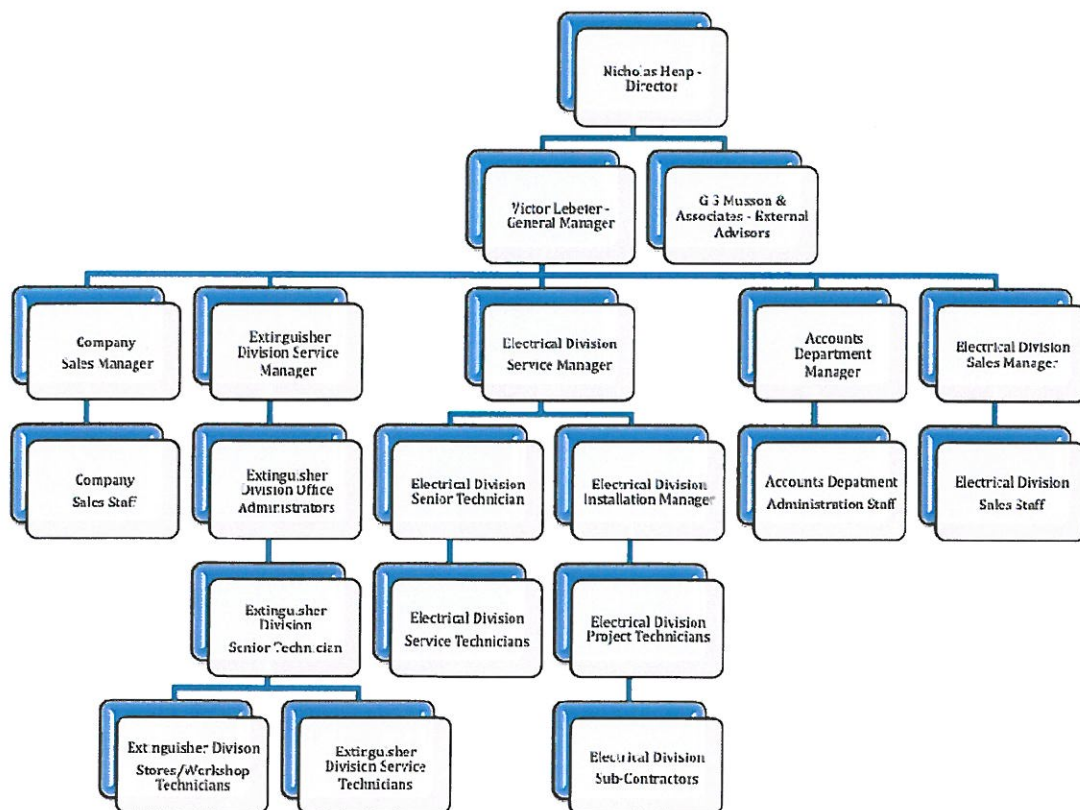
Date 17/07/2014

Issue No. 2

3



Organisation for Health and Safety



Roles and responsibilities

Directors

- Formulate, review and amend as may be necessary from time to time, the company policy and arrangements for health, safety and welfare.
- Ensure that health and safety awareness is constantly at the forefront of company operations.
- Monitor the effectiveness of the health and safety policy.
- Co-ordinate all health and safety activities
- Liaise with clients and contractors
- Ensure that risk and other assessments are carried out.
- Ensure that all accidents are properly reported in compliance with RIDDOR and investigated where appropriate.
- Ensure office safety and fire precautions
- Ensure current employers and public liability are in place.
- Set a good example by wearing the appropriate personal protective equipment etc.

General Manager

- Set a good personal example by wearing the appropriate personal protective equipment etc. when working
- Monitor compliance of health & safety policy, statutory requirements and good working practices.
- Co-ordinate all health & safety activities.
- Ensure that day to day health and safety procedures are implemented.
- Promote health & safety, and good working practices.
- Ensure that all accidents are properly reported in compliance with RIDDOR and investigated where appropriate.
- Liaise with other managers on health & safety issues.
- Ensure induction training is provided for all employees new to the company or site.
- Ensure up to date training is provided for department managers
- Ensure plant and equipment is regularly and properly inspected and maintained.
- Ensure the competence of users of plant and equipment
- Consult employees on health and safety matters
- Implement risk assessments and method statements.
- Ensure the correct personal protective equipment is issued and used
- Utilise the disciplinary procedures for non-compliance on any health and safety requirement.
- Ensure that a first aider or person responsible for first aid, as the case may be, is appointed and that first aid equipment is provided.
- Ensure sub-contractors are assessed for competence prior to their commencement on site.

- Carry out risk assessments of work activities and produce suitable method statements.

Department Managers

- Set a good personal example by wearing the appropriate personal protective equipment, etc when working.
- Monitor safety of work equipment.
- Co-ordinate all health and safety activities.
- Implement day to day health and safety procedures.
- Promote health and safety, and good working practices.
- Report all site accidents to the General Manager, Directors and person responsible for health and safety matters.
- Record accidents in the accident book and assist in accident investigation where required.
- Liaise with managers on health and safety matters.
- Provide health and safety induction and tool-box talk training for workers.
- Maintain adequate welfare facilities.
- Maintain adequate fire prevention and emergency procedures.
- Monitor waste disposal procedures.
- Ensure only properly inspected and maintained plant and equipment is used.
- Ensure unsafe or damaged plant is reported and returned to Depot for repair/servicing
- Ensure competence of users of plant and equipment.
- Consult employees on health and safety matters.
- Carry out risk assessments of work activities and produce suitable method statements.
- Ensure the correct personal protective equipment is issued and used.
- Utilise the disciplinary procedures if safety is not adhered to.
- Ensure workplaces are inspected prior to use.

Operatives

- Comply with all health and safety instructions, information or training given.
- Implement method statements and risk assessments, and put into place any preventative measures required.
- Co-operate on all matters regarding health and safety.
- Do not put yourself or others at risk.
- Use the personal protective equipment that is provided.
- Use tools and equipment safely, in compliance with any training given or instructions provided. Do not use equipment unless suitably trained to do so.
- Report defects in plant and equipment.
- Report to department managers any health and safety issues that may occur.
- Refrain from horseplay and the abuse of welfare facilities.
- Warn new employees of known hazards.
- Do not improvise; use the correct tools and methods for the job.
- Keep tools and equipment in good condition.

- Report any accidents or dangerous occurrences.
- Do not misuse anything provided for health, safety or welfare.

Office Staff

- Comply with the health & safety policy
- Follow instructions, working methods and any other procedures for safe and healthy working.
- Pay particular attention to fire precautions and emergency procedures.
- Report hazards and defects in equipment.
- Keep offices tidy, free from obstructions and fire risks.
- Suggest ways of eliminating hazards.
- Report any injuries or dangerous incidents.



Arrangements

Accident Reporting and Investigation	<i>(page 9)</i>
Asbestos	<i>(page 10)</i>
Competent Safety Advice	<i>(page 10)</i>
Compressed Air	<i>(page 10)</i>
Confined Spaces	<i>(page 10)</i>
Consultation	<i>(page 11)</i>
Display Screen Equipment	<i>(page 11)</i>
Electricity	<i>(page 11)</i>
Fire	<i>(page 12)</i>
First Aid	<i>(page 12)</i>
Gas Cylinders	<i>(page 12)</i>
Hazardous Substances	<i>(page 13)</i>
Health Surveillance	<i>(page 13)</i>
Lone Working	<i>(page 13)</i>
Manual Handling	<i>(page 14)</i>
Monitoring of Safety Systems	<i>(page 14)</i>
Noise	<i>(page 14)</i>
Personal Protective Equipment	<i>(page 14)</i>
Portable Electrical Equipment	<i>(page 15)</i>
Risk Assessment	<i>(page 15)</i>
Slips, Trips and Falls	<i>(page 15)</i>
Sub-contractors	<i>(page 15)</i>
The Construction (Design and Management) Regulations 2007	<i>(page 16)</i>
Training	<i>(page 17)</i>
Vibration	<i>(page 17)</i>
Welfare Facilities	<i>(page 18)</i>
Work at Heights	<i>(page 18)</i>
Work Equipment	<i>(page 19)</i>
Work Related Road Safety	<i>(page 20)</i>

Accident Reporting and Investigation

The company shall implement procedures in accordance to the requirements of the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013, and shall report;

- Fatalities and specified injuries
- Injuries resulting in incapacity for more than 7 days
- Specified occupational diseases
- Dangerous occurrences

All employees, self-employed, trainees and other persons injured in or on the works premises, are included within the above arrangements.

Dangerous occurrences, industrial diseases, injuries to members of the public (which result in the person being taken to hospital from the site for treatment), fatalities and specified injuries will be reported immediately either by telephoning the Incident Contact Centre on 0845 300 99 23, or by reporting online at www.hse.gov.uk/riddor, followed up by a written notification within 10 days of the incident. Cases of over-seven day injuries will be reported online within 15 days of the incident occurring. Cases of disease will be reported online as soon as a doctor notifies the company that our employee suffers from a reportable work-related disease.

In addition, records must be kept of all of 'over-three-day injuries', which are those where a person who is injured at work is incapacitated for more than three consecutive days. Over-three-day injuries do not, however, have to be reported to the enforcing authority.

All accidents shall be reported to the department managers who shall make an entry in the accident book, which is retained in the service team office. The department manager must immediately notify the General Manager or Directors of all accidents. The Directors will where appropriate report the accident to the HSE in compliance with RIDDOR.

All reportable accidents will be investigated thoroughly and the evidence clearly recorded. The injured party and witnesses shall be interviewed and statements documented. The sequence of events shall be established and a root cause for the accident determined. Corrective measures shall be identified and implemented to prevent recurrence. A formal investigation report shall be produced and distributed to the Directors. The record in the accident book shall be updated as necessary.

The systems and procedures documented within this safety policy have been developed to actively reduce or eliminate accidents and dangerous occurrences. The company firmly believes accident prevention is the primary objective.

Asbestos

Chase Fire Protection is aware of the duties imposed by the Control of Asbestos Regulations 2012 and will take reasonable steps to identify whether asbestos containing materials are present in any non-domestic premises owned or operated by the company. Records shall be kept about the location and condition of such materials where appropriate. Where the materials have been assessed as representing a risk to health suitable control measures shall be put into place.

Any persons or organization who are to carry out work on company premises and are likely to disturb asbestos containing materials shall be provided with information specifying the location and condition of such materials prior to commencement.

Mobile workers should note that if they come across materials they suspect of containing asbestos, they should stop work immediately and report to their department manager or contracts manager.

The company commits to provide suitable asbestos awareness training to all employees who are likely to come across asbestos containing materials during their normal work activities.

Competent Safety Advice

G S Musson CMIOSH, FIIRSM, RMaPS of G S Musson & Associates Limited has been appointed by the company to act as the competent source of general and construction related health and safety advice, to fulfill the needs of Regulation 7 of the Management of Health and Safety at Work Regulations 1999.

Compressed Air

Compressed air equipment may only be maintained and operated by authorized personnel. Statutory inspections of the equipment will be carried out in accordance with our documented inspection and maintenance schedule.

Confined Spaces

Where a work activity necessitates entry or working in a confined space, the company will comply with the requirements of The Confined Spaces Regulations 1997 and will observe the following duties;

- Avoid entry into confined spaces where practicable
- If entry is unavoidable then follow a safe system of work
- Put adequate emergency arrangements into place before work commences

Consultation

Chase Fire Protection commits to involve the workforce in the implementation and development of the safety management system and will fully embrace the letter and the spirit of the Health and Safety (Consultation with Employees) Regulations 1996.

In the absence of an elected Representative of employee safety the company will engage in direct consultation with employees during tool-box talk sessions. The directors will also operate an open door policy and will treat all concerns raised by workers on health and safety matters with the importance they merit.

Where language becomes a barrier to effective communication the company commits to assess each situation on an individual basis and provide the resources necessary to overcome the obstacle. Arrangements may include the provision of own language or graphical information or translation services.

Display Screen Equipment

In accordance with The Health and Safety (Display Screen Equipment) Regulations 1992 (as amended) the company will;

- Analyse workstations to assess and reduce risks
- Ensure workstations meet specified minimum requirements
- Plan work activities so that they include breaks or changes of activity
- Provide eye and eyesight tests on request, and special spectacles if needed
- Provide information and training

Electricity

If not properly managed, electricity can kill or severely injure people and cause damage to property. The company will:

- Ensure that all works involving electricity are assessed for risk
- Only permit competent persons to undertake electrical works
- Use electrical equipment that meets the relevant standard
- Ensure all existing installations within company premises are periodically inspected
- Avoid overloading socket outlets
- Use where needed appropriate safety devices (such as RCD)
- Use low voltage or battery operated equipment on site (see Portable Electrical Equipment arrangements)
- Avoid the need for live working where practicable

Fire

Nicholas Heap shall hold the duty as the responsible person for the company on fire safety issues.

The company shall risk assess any and all business premises, owned or occupied, in accordance with the requirements of the Regulatory Reform (Fire Safety) Order 2005. From that risk assessment appropriate fire precautionary and protection measures shall be implemented and a fire management plan shall be maintained.

Basic fire safety training will form part of the induction training for new employees.

When company employees are to work at sites or premises under the control of a third party, they must report to the person in charge upon arrival and request to be inducted into the location's specific emergency arrangements. Once inducted they must obey these rules in an emergency condition.

First Aid

Chase Fire Protection shall provide first aid facilities at each work place in accordance with the Health and Safety (First-Aid) Regulations 1981. Provision shall account for the number of persons at the workplace and the inherent risk of the work activities carried out. The assessment of needs shall follow the guidelines in the relevant ACoP.

The names of the designated first aider(s) and the location of the first aid box shall be clearly displayed in the workplace.

First aiders and appointed persons hold the responsibility for checking and maintaining the stock levels in the first aid boxes. Boxes must remain correctly stocked and the contents must not be beyond their expiry date.

Gas Cylinders

All gas cylinders must be designed and manufactured to an approved standard to withstand everyday use and to prevent danger. The company will ensure they are initially inspected before they are put into service to ensure they conform to the approved standard, and be periodically examined at appropriate intervals to ensure that they remain safe while in service.

Anyone who examines, refurbishes, fills or uses a gas cylinder will be suitably trained and have the necessary skills to carry out their job safely.

Hazardous Substances

The company will adhere to the requirements of the Control of Substances Hazardous to Health (COSHH) Regulations 2002 (as amended) and will control hazardous substances at work so they do not cause ill health.

The company will, in order of priority:

1. Eliminate the use of a harmful product or substance and use a safer one.
2. Use a safer form of the product.
3. Change the process to emit less of the substance.
4. Enclose the process so that the product does not escape.
5. Extract emissions of the substance near the source.
6. Have as few workers in harms way as possible.
7. Provide personal protective equipment (PPE).

Workers shall receive COSHH awareness training.

Workers must not use a hazardous substance before a COSHH assessment has been carried out.

Mobile workers will have copies of relevant COSHH assessments within the health and safety folders retained on the vehicles.

Health Surveillance

The company will be watchful for the early signs of employee ill health caused by exposure to hazardous conditions during work activities. Arrangements will be put in place in accordance with the findings of risk assessments and in compliance with relevant regulations (eg the Management of Health and Safety at Work Regulations 1999 and the Control of Substances Hazardous to Health Regulations 2002 (as amended)).

The company will always primarily aim to control hazards in the workplace and avoid the need for health surveillance.

Lone Working

Site engineers and sales staff are required to undertake lone working on a frequent basis. The company manages the inherent risk in the following way:

- Lone working awareness is covered as a topic in the initial company induction.
- Mobile workers are given company mobile telephones and a telephone list with emergency contact numbers.
- All work to be pre-planned and line managers to be aware of engineer's movements.
- Company vehicles are fitted with electronic tracking devices, and movement of vehicles is monitored at head office.

Manual Handling

The company will follow the hierarchy of measures as defined within The Manual Handling Operations Regulations 1992 (as amended) to reduce the risks arising from manual handling activities.

The company will avoid manual handling operations so far as is reasonably practicable.

The company will assess any hazardous manual handling operations that cannot be avoided; and reduce the risk of injury so far as is reasonably practicable.

HSE publication INDG143 (rev 2) 'Getting to Grips with Manual Handling' shall be issued to all new starters during their induction. Formal training on kinetic lifting techniques will be arranged where necessary.

Monitoring of Safety Systems

To ensure the effectiveness of the safety management system a range of procedures shall be maintained;

- Regular discussions of health and safety matters between management and workers. Time will be set aside during tool-box talks where concerns may be raised.
- Regular formal audit of mobile workers equipment and work practices.
- Annual review of accident statistics.
- Annual safety system audit carried out by the external advisor.
- Annual review of the safety policy and associated documents.

Noise

It is the aim of the company to protect workers from excessive noise in their place of work and avoid the possibility of hearing damage being inflicted. As directed by the Control of Noise at Work Regulations 2005 the company will;

- Assess the risk to employees from noise at work
- Take action to reduce the noise exposure that produces those risks
- Provide employees with hearing protection if the noise exposure cannot be reduced by other methods
- Make sure the legal limits on noise exposure are not exceeded
- Provide employees with information, instruction and training
- Carry out health surveillance where there is a risk to health

Personal Protective Equipment (PPE)

The company will provide PPE in situations where hazards cannot be adequately controlled by other means. In accordance with the Personal Protective Equipment at Work Regulations 1992 the company will ensure that PPE:

- Is properly assessed before use to ensure it is suitable;
- Is maintained and stored properly;
- Is provided with instructions on how to use it safely; and
- Is correctly used by employees.

Portable Electrical Equipment

Nicholas Heap is responsible for the overall inspection and testing regime for portable electrical equipment. Further responsibilities are defined within the company 'Portable Appliance Arrangements' document.

Emphasis is on appropriate inspection and testing to ensure portable electrical equipment is safe to use, and arrangements should reflect the nature of the activities carried out with the equipment and the environment in which it is operated.

Equipment users should be given appropriate guidance on the daily user checks to be carried out.

Risk Assessment

In accordance with The Management of Health and Safety at Work Regulations 1999, the company will carry out suitable and sufficient risk assessments for all work activities. From these risk assessments suitable controls will be established and a safe system of work produced.

Slips, Trips and Falls

Slips and trips are the most common injury at work. These will be minimised by the company by:

- Using entrance matting
- Ensuring any leaks from machinery or buildings are repaired
- Ensuring any loose, damaged or worn flooring is replaced as necessary
- Ensuring lighting is sufficient
- Ensuring any slopes or steps are clearly visible

Employees must assist by:

- Maintaining good standards of general housekeeping and keeping walkways and work areas clear of obstructions
- Quickly cleaning up any spillages
- Wearing appropriate footwear
- Avoiding rushing

Sub-contractors

Prior to commencement all sub-contractors must be assessed for competence. It is the responsibility of the General Manager to ensure that all sub-contractors have satisfactorily;

- Completed the company pre-qualification questionnaire and provided all necessary documentary evidence. All information and evidence must be in date.
- Demonstrated compliance with one of the member schemes of the Safety Schemes In Procurement scheme.

Competence checks should be based around the requirements of CDM (2007).

The Construction (Design and Management) Regulations 2007

Some of the company's core activities are construction related and CDM (2007) will form the cornerstone of the company's arrangements from a health, safety and welfare standpoint.

The company, during the course of its activities, will at times hold 'Contractor' duties. A summary of duties is scheduled as follows:

Contractors' duties (non-notifiable projects)

- Check clients are aware of their duties
- Satisfy themselves that they and anyone they employ or engage are competent and adequately resourced
- Plan, manage and monitor their own work to make sure that workers under their control are safe from the start of their work on site
- Ensure that any contractor who they appoint or engage to work on the project is informed of the minimum amount of time which will be allowed for them to plan and prepare before starting work on site
- Provide workers under their control (whether employed or self-employed) with any necessary information, including about relevant aspects of other contractors' work, and site induction (where not provided by a principal contractor) which they need to work safely, to report problems, or to respond appropriately in an emergency
- Ensure that any design work they do complies with Regulation 11
- Comply with any requirements listed in Schedules 2 and Part 4 of the regulations that apply to their work
- Co-operate with others and co-ordinate their work with others working on the project
- Ensure the workforce is properly consulted on matters affecting their health and safety
- Obtain specialist advice where necessary when planning high risk work

Contractors' duties (additional duties on notifiable projects)

- Not to start work until the CDM co-ordinator has been appointed and they are aware that the HSE has been notified of the project, usually by receiving a copy of the notification form
- To give information to the principal contractor about the contractor's risk

assessments, including any risks to third parties, on how they propose to carry out the work and what steps they will take to control and manage any risks

- To co-operate with the principal contractor, co-ordinator and others working on the project, or on adjacent sites, so that they may each comply with their duties under these regulations or any of the relevant statutory provisions
- To comply with site rules and any directions given by the principal contractor
- To inform the principal contractor of the details of any (sub)contractors that the contractor will engage to work on the project
- To inform the principal contractor of anything significant which would require the health and safety plan to be changed
- To provide the principal contractor with material which has been identified as being necessary for the health and safety file
- To give the principal contractor details of any accident, illness or dangerous occurrence that is reportable under current legislation

Training

Chase Fire Protection recognizes the value of having a skilled and motivated workforce and will develop a training culture within the business to maximize the potential of its workforce. It is also acknowledged that suitable health and safety training is a positive step to reduce the number of accidents that could possibly occur.

New employees will undergo an induction. Details of Chase Fire Protection structure and general procedures will be communicated. In addition the induction will outline the firm's general health and safety policy and how it affects the employee, as well as the responsibilities placed on the employee in respect of health and safety within their employment. The new employee will also be given a copy of the company's health and safety policy for their retention and reference.

General training direction and co-ordination will be given by the company's external safety advisor. Suitable courses, updates, and refresher courses will be given to employees from time to time as required. The General Manager and department managers will also have a responsibility to identify training needs of employees and bring these to the attention of the Directors.

The external advisor and the management team will hold qualifications in the management of health and safety and will attend updates and refresher courses as required.

Vibration

Chase Fire Protection will assess risk of exposure to harmful vibration and will identify measures to eliminate or reduce the risk accordingly. Where a residual

risk remains the company will, when required by the Control of Vibration at Work Regulations 2005, provide the necessary health surveillance.

All mobile workers will receive information and training on the potential risks from harmful vibration.

Welfare Facilities

The company will ensure that adequate welfare facilities are provided in the company premises and will be guided by the Workplace (Health, Safety and Welfare) Regulations 1992.

These facilities shall include:

- Suitable and sufficient sanitary conveniences.
- Suitable and sufficient washing facilities.
- Adequate ventilation.
- Suitable temperatures in indoor places (minimum 16 deg C where the activity is mainly sedentary and 13 deg C if the work involves physical effort).
- Sufficient lighting to enable people to work and move about safely.
- Suitable cleaning and the removal of waste.
- Enough free space to allow people to move about with ease. Workrooms should provide a minimum of 11 cubic metres of space per occupant.
- Suitable workstations and seating.
- An adequate supply of wholesome drinking water.
- Suitable facilities for changing and storage of clothes where necessary.
- Suitable and sufficient facilities for rest.

Welfare facilities for the mobile worker are generally provided by the main contractor or client.

Work at Heights

The company will reduce the potential for injuries from work at height by compliance with the requirements of The Work at Height Regulations 2005 and will ensure that such work is;

- Avoided if it is reasonable practicable to do the job another way
- Carried out using appropriate equipment to prevent falls
- Organised so that the distance and possible consequences of any fall are minimised
- Risk-assessment based
- Properly planned and supervised by a competent person(s)
- Carried out by competent operatives

The use of ladders, step-ladders and trestles will be limited to access provision and short-term working where other methods are not practicable.

It is company policy that all new ladders/step-ladders shall be Class I (existing EN 131 equipment will be used whilst it remains in serviceable condition). Ladders/step-ladders shall be subject to pre-use checks and shall be formally inspected at six monthly periods.

Tower scaffolds shall be erected, altered and dismantled by a competent person. The company shall adopt the PASMA training scheme as its appropriate qualification.

The relevant components show no signs of rust or damage. The mobile tower scaffold must be subject to the appropriate formal inspections prior to the first use after erection, after every 7 days of being erected, following adverse weather conditions and after any alterations.

A suitable means of access to be provided inside the tower.

Toe boards and guard rails must be provided at suitable heights (toe board 150mm, intermediate guard rail 470mm and top guard rail 950mm).

Pre-use checks to be carried out that consider the weather and ground conditions.

Guidelines are to be followed in relation to the height to base width ratio.

Powered access equipment shall only be used by a competent person. The company shall adopt the IPAF training scheme as its appropriate qualification.

Work Equipment

The company will ensure that equipment provided for use at work is:

- Suitable for the intended use
- Safe for use, maintained in a safe condition and, in certain circumstances, inspected to ensure that this remains the case
- Used only by people who have received adequate information, instruction and training
- Accompanied by suitable safety measures, eg protective devices, markings, warnings.

Nicholas Heap is responsible for ensuring the proper maintenance for all work equipment is carried out in accordance with regulations or the manufacturer's guidance. He will also ensure that all new equipment purchased shall have reduced noise and vibration output where practicable.

It is the responsibility of the department managers to ensure workers have had the appropriate information, instruction and training to operate specialist tools and equipment.

Company procedures will reflect the requirements of The Provision and Use of Work Equipment Regulations 1998 (as amended).

All equipment owned or used by the company for lifting or lowering loads, will;

- Be strong or stable enough for particular use and will be marked to indicate safe working loads
- Used safely by competent persons
- Be subject to thorough ongoing examination and, where appropriate, inspection by competent people.

Chase Fire Protection will comply with the requirements of the Lifting Operations and Lifting Equipment Regulations 1998.

Hired in equipment shall be subject to the same scrutiny and procedures as owned equipment.

Any equipment deemed unsafe for use must be withdrawn from use and brought to the attention of a division manager or the general manager.

Work Related Road Safety

Much of the company's work activities involve driving on the public highway. All employees are expected to comply with road traffic legislation, which is managed by the Department for Transport.

The company will ensure that:

Drivers are:

- Competent and capable of doing their work in a way that is safe for them and others
- Properly trained
- Sufficiently fit and health to drive safely and not put others at risk
- Provided with information that will help them reduce the risk (eg. Recommend tyre pressures)
- Provided with appropriate advice on driving posture
- Permitted to use mobile phones only if said phone is fitted with a hands-free capability.

Vehicles are:

- Fit for the purpose for which they are used
- Maintained in a safe and fit condition

Journey planning:

- Takes account of appropriate routes
- Incorporates realistic work schedules
- Does not put drivers at risk from fatigue
- Takes sufficient account of adverse weather conditions